

BYOD Acceptable Use Agreement

The BYOD (Bring Your Own Device) Acceptable Use Agreement relates specifically to the BYOD program; it sits alongside the school's Digital Learning (Internet, Social Media and Digital Devices) Policy. The document's purpose is to ensure that students are aware of their responsibilities when using their laptops at school. Students are to review and sign this agreement before the commencement of each year in the BYOD program.

The following is a code of conduct that lists the expectations students are to understand and accept when using their laptops at school.

Digital Etiquette

I am expected to:

1. Carefully consider the content that I upload or post online as it contributes to my digital footprint.
2. Use appropriate media as a screensaver or background photo.
3. Never share my personal details, or those of my friends, including full name, telephone number, address or passwords on the internet.
4. Only download software with the permission of my teachers or parent/carer.
5. Ask permission before taking photos or recording sound or video at school.
6. Not publish photographs or video to any online network unless I'm instructed to do so by a teacher.
7. Comply with the terms and conditions of websites I use, particularly age restrictions and parental consent requirements.

Digital Access & Use

I am expected to:

1. Look after my device and handle it with care.
2. Have my device fully charged for school each day.
3. Talk to a teacher or trusted adult if I feel uncomfortable or unsafe online, or if I see others participating in unsafe, inappropriate or hurtful online behaviours.
4. Report any accidental damage immediately to the teacher.
5. Not loan my device to another student or leave it in such a place that it is likely to be easily stolen or damaged.
6. Follow all teacher directions including when to use the device.
7. Only use my laptop during class time, under the direct supervision of a teacher, and not at other times on school premises (including wet day timetables).
8. Protect the laptop from damage by using an appropriate case.

Overarching Agreement

I understand that if I breach this agreement, I will be suspended from the program for a period of time deemed appropriate by the school. I also understand I must work within the Digital Learning (Internet, Social Media and Digital Devices) policy.

As parent of _____ I have read and understood the terms of the BYOD Acceptable Use Agreement and will support the school in the implementation of the agreement.

Student Name: _____ Signed: _____ Date: _____

Parent Name: _____ Signed: _____ Date: _____

Teacher Name: _____ Signed: _____ Date: _____